MATERIAL SELECTIONS SHEET

Use one sheet per room or finish package. Approval and procurement dates affect the schedule.

PROJECT / JOB NUMBER

PREPARED BY / DATE

CLIENT / OWNER

PROJECT ADDRESS

ROOM / PACKAGE

SELECTION DECISION DUE

SELECTIONS

Item / location	Manufacturer / model / finish	Qty / unit	Budget / quote

ALTERNATES / SAMPLES / FINISH COMPATIBILITY

MATERIAL SELECTIONS SHEET

Verify dimensions and availability before purchase. Do not assume a client approval authorizes a contract change.

PROJECT / JOB NUMBER

UPDATED BY / DATE

PROCUREMENT AND APPROVAL

Item	Approved by / date	Order by / lead time	Delivery / storage

- [ ] Model, finish, size and quantities checked against plans and field measurements.
- [ ] Freight, tax, accessories, waste and return restrictions considered.
- [ ] Installer verified compatibility and required rough-in / clearances.
- [ ] Substitutions and price / schedule changes approved through the contract process.

APPROVAL RECORD / SAMPLE REFERENCES / UNRESOLVED ITEMS