HOMEOWNER PRE-CONSTRUCTION CHECKLIST

Review with your contractor before work begins. Contract terms and site instructions take precedence.

PROJECT / JOB NUMBER

PREPARED BY / DATE

CLIENT / OWNER

PROJECT ADDRESS

PLANNED START

CONTRACTOR SITE CONTACT

BEFORE THE CREW ARRIVES

- [ ] Confirm scope, drawings, key dates and how changes are approved.
- [ ] Confirm decision-makers, update cadence and emergency communication.
- [ ] Complete selections and owner-supplied deliveries due before start.
- [ ] Move valuables, fragile items and personal belongings from work / access areas.
- [ ] Arrange safe boundaries for children, pets and occupants.
- [ ] Confirm parking, material staging, restroom, power and water arrangements.
- [ ] Discuss dust barriers, floor protection and daily cleanup expectations.
- [ ] Plan temporary kitchen / bath and any required time away from the home.
- [ ] Discuss neighbor / association requirements and delivery restrictions.
- [ ] Record existing conditions together with photos before disturbance.

HOMEOWNER PRE-CONSTRUCTION CHECKLIST

Keep questions and decisions in one place. Never enter a restricted work zone without permission.

PROJECT / JOB NUMBER

UPDATED BY / DATE

CONFIRM WITH THE PROJECT TEAM

Topic	Agreed plan / contact
Daily access / keys (store securely)	
Work hours / quiet hours	
Utilities / planned shutdowns	
Deliveries / storage area	
Trash / recycling / parking	
Inspection / permit contact	

DECISIONS NEEDED BEFORE MOBILIZATION

QUESTIONS / SPECIAL CONCERNS

REVIEWED TOGETHER BY

DATE / NEXT CHECK-IN